



**Metis Child, Family & Community Services (MCFCS) Agency** is a mandated child and family services agency with the responsibility to administer and manage culturally appropriate community-based child protection and support services for Metis and Inuit people in Manitoba.

## **PERMANENT WARD SOCIAL WORKER FULL TIME, PERMANENT POSITION**

**Position:** Permanent Ward Social Worker  
**Competition #:** MCFCS-PWSW-2017.012  
**Hours of Work:** 7.25 hours per day  
**Classification and Salary:** SP4, \$27.37 - \$37.96 per hour  
**Location:** Winnipeg, MB

Under the direction of the Unit Supervisor, the Social Worker works collaboratively as part of a team in providing services to our foster families, children and youth such as child protection and assessment, casework, preparing documents related to legal matters, working with caregivers and collaterals.

Listed below is a summary of the qualifications and responsibilities of the position; complete job descriptions will be available to the successful candidate.

### **Main areas of Key Responsibilities and Activities**

- Conduct investigations and assessments of children at risk
- Develop collaborative relationships with caregivers for the delivery of services for the child in care
- Prepare for and participate in legal and court actions
- Complete all administrative and reporting requirements

### **Education and Experience**

- Bachelor's degree in Social Work or Master of Social Worker would be an asset.
- BA and three years related social services experience. Other education/experience will be considered, provided registration with the Manitoba College of Social Workers can be obtained.
- Direct child welfare or front line experience would be preferred.
- Experience in crisis intervention, abuse investigation and assessment of high risk situations would be considered an asset.

### **Knowledge, Skills and Abilities**

- Demonstrated understanding of Metis and Inuit culture and communities
- Demonstrated knowledge of CFSIS, Microsoft Office, and Outlook
- Demonstrated skills in areas of crisis intervention, abuse investigation and assessing high risk situations
- Understanding of child welfare act, standards and regulations
- Excellent assessment, interviewing and counseling skills
- Good organizational, time management and prioritizing skills
- Advanced communication skills, both written and oral
- Demonstrated ability to interact with people in a sensitive, tactful, diplomatic and professional manner at all time
- Ability to work effectively in a high volume and time sensitive environment
- Ability to work in an ethical manner and ensure integrity and a high level of confidentiality

**Prior to commencing employment the successful applicant will be asked to provide satisfactory results of a Criminal Record Check with Vulnerable Sector Search, a Child Abuse Registry Check, Prior Contact Check and a Driver's Abstract at their own expense. In light of long processing times for these checks we encourage applicants to apply early, as this will reduce wait times to begin employment.**

**Proof of registration with the Manitoba College of Social Workers is a requirement.**

**A valid Manitoba driver's license and the use of a personal vehicle are requisites as travel within and outside the city are required.**

**MCFCS offers a supportive and progressive work environment, competitive salaries, excellent benefits package and training opportunities.**

**Please submit your resume under cover letter indicating the competition number to:**

**Human Resources  
Metis Child and Family Services Authority  
201-150 Henry Avenue Winnipeg, Manitoba R3B 0J7  
Email: [hr@metisauthority.com](mailto:hr@metisauthority.com)**

**Deadline for applications: 8:30 a.m. TUESDAY, JULY 4, 2017**

We thank all who apply; however, only those selected for an interview will be contacted.

**Preference will be given to Metis and Inuit applicants.**